

## **Marton-le-Moor Parish Council Annual General Meeting and Marton-le-Moor Parish Council meeting held on Monday, 04 June 2018 in the Meeting Room at 7.00pm**

### **1. Present**

- 1.1. Mr Sanderson (Co-Chairman), Mrs Baker (Co-Chair), Mr Shaw, Mrs Thackray, and County Councillor Robert Windass (part of meeting).
- 1.2. There were six members of the public present.

### **2. Election of Chairman**

- 2.1. Mr Sanderson was proposed as Co-Chairman by Mr Shaw, and seconded by Mrs Thackray.
- 2.2. Mrs Baker was proposed as Co-Chairman by Mr Shaw and seconded by Mrs Thackray.

### **3. Declarations of interest**

- 3.1. The Parish Council is the Holding Trustee of the Meeting Room.

### **4. Acceptance of the Minutes of the last Annual General Meeting**

- 4.1. The minutes of the Annual General Meeting held on Monday 15 May 2017 were approved and signed.

### **5. Election of Officers**

- 5.1. Mr Sanderson was proposed as Financial Officer by Mrs Baker and seconded by Mr Shaw.
- 5.2. Mrs Thackray volunteered to take on the role of Clerk, this was seconded by Mrs Baker.
- 5.3. Mr Wilkinson was welcomed as a new Parish Councillor. The relevant Declaration of Acceptance of Office, Notice of Co-option and Registration of Financial Interest forms were signed.

### **6. Acceptance of the Minutes of the last Parish Council meeting**

- 6.1. The minutes of the meeting held on Monday 16 April 2018 were unanimously agreed.

### **7. Apologies**

- 7.1. District Councillor Nick Brown.

### **8. Matters arising**

- 8.1. There were no matters arising.

### **9. North Yorkshire County Council update**

- 9.1. Mr Windass advised road surface dressing was taking place across the county. This is policy where the road is in a reasonable condition to prolong the life of the surface. It was noted that this was not done on the B6265 road to Ripon at the same time as the road was closed to repair the bridge due to the colder weather.
- 9.2. Mr Windass updated that the home to school transport consultation has finished. There was no obligation to provide a free service for over 16's, and typically there was a contribution from parents, generally of around £400.00. This doesn't include children with special needs. Across the county the cost of providing this service is £22m, and the consultation has looked at

whether the policy should be changed to request a contribution from parents. The reaction to this has been mixed, and is awaiting a cabinet decision on whether to implement this proposal.

- 9.3. Mr Windass advised that Area Committees have been reorganised so the local MP is invited to attend. Martin-le-Moor will come under the same Area Committee as Ripon. The agenda for these meetings typically includes highways, police and fire service. Mr Windass advised that rather than attend the Ripon Area Committee, he attends Harrogate Area Committee as the majority of his local council patch is covered at that meeting, and to attend both may result in a conflict of interests. However if there were any areas of concern the Parish Council are advised to let Mr Windass know.
- 9.4. Mrs Baker raised concerns over the grass cutting at the junction out of the village onto the B6265, as the grass is very long and obstructs the view of on-coming traffic. Mr Windass advised an email to Area 6 and cc Deborah Flower.
- 9.5. It was noted that two recent letters had been received from North Yorkshire County Council on potential changes to the local bus routes. Mr Windass advised he would check on which routes in the village were affected.
- 9.6. Mr Sanderson raised that his green waste bin had incorrectly not been collected. Mr Windass suggested making Patrick Kilburn, Head of Environmental Services at Harrogate Borough Council, aware.

## **10. Financial update**

- 10.1. Mr Sanderson reported that the balance in the Community Account is £4,540.76 and the balance in the Business Premium Account is £1,538.74.
- 10.2. Mr Sanderson advised that the half-yearly precept has been received.
- 10.3. The membership to the YLCA was unanimously agreed.
- 10.4. A cheque for £52.00 to Newby Hall for rent of the playing field was unanimously agreed.
- 10.5. A cheque for £320.00 for removing moles from the playing field was unanimously agreed.
- 10.6. Mr Sanderson advised that the peer group audit has been passed. The Annual Governance and Accountability Return statements were read and unanimously agreed and signed. Mr Sanderson advised that he can be contacted by anyone wishing to view the accounts and copies will be uploaded to the village website.
- 10.7. Mr Sanderson proposed that the Came & Co insurance proposal of £390.43 was accepted as it was the best of the three quotes obtained. This was unanimously agreed.

## **11. Neighbourhood Watch**

- 11.1. Mr Cole sent his apologies and advised that there was nothing to report.

## **12. Planning applications**

- 12.1. The application for the raising of the garage roof, formation of external stairs and alteration to fenestration at Wesley House, Cana Lane, was discussed. It was noted that the proposed materials would match the rest of the house, but there was no mention of the materials for the external staircase, and that it would be preferable if this were also in keeping with the rest of the house and area.
- 12.2. The notification regarding the commencement of work at West Barns, Cana Lane, was discussed. Mr Sanderson abstained due to a potential conflict of interest. In summary the original approval to convert the barns from agricultural use to domestic use was approved in 2015 subject to the development being carried out by 21 April 2018. The work to gain access through a boundary wall and improve the junction onto Cana Lane was carried out by 16 March and 28 March 2018 respectively, which is being argued is sufficient to comply with the condition. The Parish Council agreed it had no comment to make.
- 12.3. Mr Sanderson advised that Kirby Hill RAMS recently updated to say the application for a motorway service station at Kirby Hill is still in the planning process, and that Moto have put in an application for a motorway service station at the A1M/A61 junction.

## **13. Village projects**

- 13.1. Thanks were offered to Richard, Sandi, Jane and Duncan for their work to renovate the phone box, notice board and bench. The new glass is due to be installed on 16 June. The current spend is estimated at £700.00. A discussion took place on how the phone box could be used, with a book and jigsaw exchange being the most popular idea.
- 13.2. Mrs Baker advised that she will obtain three quotes from suppliers of defibrillators used by other Parish Councils or village halls. Mrs Thackray agreed to get a quote from an electrician for fitting. The Meeting Room Committee have kindly agreed that the defibrillator can be sited on an external wall of the Meeting Room.

- 13.3. Mrs Thackray raised that the box where the newspapers are delivered needs replacing and she will arrange to do this. Mr Shaw offered to look for some roofing felt material to provide additional protection.

**14. Correspondence**

- 14.1. Mrs Baker advised that a letter had been received from North Yorkshire County Council asking for the Parish Council to complete a questionnaire re. the General Data Protection Registration legislation if there were any on-going contracts in place. It was agreed that we had received monies from North Yorkshire County Council in the form of a payment from the locality grant, but this was a one-off payment. However it was not clear whether the payments for grass cutting would count as an on-going contract. Mr Sanderson advised that he would ask how other Parish Councils were responding to this questionnaire at the next Joint Parish Council meeting.
- 14.2. Mrs Baker advised that bus contracts were being reviewed in April 2019 and that North Yorkshire County Council are inviting comments from local residents through the completion of a survey by 13 July 2018. A copy of the letter with details on how to complete the survey will be added to the village website.
- 14.3. A letter has been received from North Yorkshire County Council advising that the demand responsive bus service, DR08 Ripon to Boroughbridge, is being withdrawn after 29 June 2018 due to the service failing to meet criteria for funding. The service 23 operated by Transdev is not affected; and neither is the Voluntary Car Scheme operated by Harrogate and Ripon CVS, and they can be contacted on 01765 645907.
- 14.4. Mrs Baker advised that a letter has been received from North Yorkshire County Council on a consultation on North Yorkshire archive services. This is currently housed at the County Record Office, North Allerton. The building needs overhauling and options, including on-line access, are being explored. Any resident or volunteer/heritage group can respond to a survey and details will be put onto the the village website.

**15. Any other business.**

- 15.1. It was raised that the grass cutting in the village has not be taking place frequently enough and that the grass areas have become very overgrown. Mr Sanderson advised that he has recently fed this back to the company who cut the grass, but they have had staffing issues, however he will take this up with them again. It was also raised that the standard of cutting should also be reviewed. It was noted that the company used by the Parish Council are used by other Parish Councils as they offer value for money in comparison to other local grass cutting companies, however if the frequency or standard did not improve then alternative quotes would be obtained.

**16. Date of next meeting**

- 16.1. The next meeting will be Monday 06 August 2018 and will commence at 7.00pm.